

**Dingeman Family Faculty Connection General Membership Board Meeting  
September 11, 2024  
Via Zoom**

**I. Call to order**

Call to order by Christina Liu at 6:45 p.m on Wednesday, September 11, 2024.

Welcome everyone to our first general meeting.

**II. Approval and/or Correction of Minutes**

A. May 14, 2024 Minutes

The first item of business is to approve the May, 2024 meeting minutes. Christina asks if any changes or corrections are needed and none are noted.

A motion to approve the May 14, 2024 meeting minutes is made by Katarina Mansir and seconded by Dora Rowe.

There is no further discussion.

The motion to approve May's meeting minutes passes.

B. August 21, 2024 Minutes

The second item of business is to approve the August special meeting minutes. Christina asks if any changes or corrections are needed. No corrections needed.

A motion to approve the August 21, 2024 special meeting minutes is made by Dora Rowe and seconded by Katarina Mansir.

There is not further discussion and the motion to pass the August special meeting minutes passes unanimously.

**III. Administration Reports**

Mrs. Miller has nothing new to report. Mr. Pedrotti is unable to attend the meeting.

**IV. Staff Reports**

Ms. Becker reports that the teachers and staff are very appreciative of the support and volunteers, and they love seeing parents in the morning and helping out in the classrooms.

Ms. Ashley Novar extends her thanks to the volunteers as well.

## **V. Officer Reports**

### A. President – Christina Liu

Christina expressed her appreciation to all FFC volunteers.

Christina highlighted some of the FFC activities of the year to date:

#### UTK/Kinder Playdates

Prior to the school year starting, we hosted UTK and Kinder playdates. Thank you to the volunteers who showed up, including Rola, Dora and Ivy, to help welcome the new families. Christina indicates that she will send emails to grade level volunteers to see if grade level playdates can be set up.

#### Welcome Back Night

The Welcome Back event on the evening of Saturday, August 10 was a huge success. Families participated in self-guided tours and had an opportunity to purchase snacks from the Belgian waffle truck. Level Up was also present to answer questions about their program. The t-shirt sale that occurred that night was also very successful with families purchasing spirit wear t-shirts.

#### Volunteer Fair

The Volunteer Fair occurred on August 23, 2024. Christina is happy to share there are 251 volunteers signed up already for various roles. There are still roles that need to be filled at the grade room level and she invites anyone to sign up through the volunteer link.

Becca has volunteered to be the room parent coordinator. She reports that all the classrooms have a room parent volunteer or parents collaborating as room parent volunteers except for three classes. The classrooms without a room parent to date are Mrs. Daleo's 2<sup>nd</sup> grade class, Mr. Nel's 3<sup>rd</sup> grade, and Mrs. Coulapides 3<sup>rd</sup> grade class.

A special thank you to Becca for recognizing the need and volunteering to coordinate the room parents.

#### Movie Night

We had an awesome Fall movie night featuring Kung Fu Panda. Thank you to Ami and Keegan for coordinating movie night. Also, thank you to the 5<sup>th</sup> grade committee for the snack and pizza sale.

#### Yogurt Heaven Fundraiser

We had a successful fundraiser at Yogurt Heaven on August 27, 2024. A special thank you to our Family Dinner Night coordinator.

We raised \$270.51, which is the most we've raised from Yogurt Heaven.

A very special thank you to our amazing social media coordinator, Angela Sheppard for doing a great job letting our school community know about the FFC events through social media posts and announcements.

#### B. Treasurer – Katarina Mansir: Financial Overview for August 2024

Katarina shares her screen with the financial overview spreadsheet.

Checking Account Starting Balance as of August 1:	\$158,749.93
Checking Account Ending Balance as of August 30:	\$173,018.27
Savings Account Balance as of August 30:	\$30,571.06
Total:	

Deposits for August was in the amount of \$5,115.41, including corporate match, t-shirt sales, Level Up fees, and Movie Night sales.

The Expenditures for August totaled \$847.07 for Spring Carnival patrol services, Movie Night pizzas, and classroom reimbursements for UTK and 5<sup>th</sup> grade.

Katarina also reports that we purchased a Square terminal to allow for tap payment without having to use a phone. Although the Square fee is higher, there will be better ease for bigger events. Those who have questions regarding Square or reimbursements can reach out to Katarina at [treasurer@dingeman.net](mailto:treasurer@dingeman.net) or look for the form on Dingeman.net.

Question by Dora as to whether a cash discount can be offered for purchases through Venmo or cash to offset Square costs? Katarina expresses that this is an option but it may complicate sales.

## VI. Standing Committee Reports

### A. Tiger Art Academy – Sandra Atkinson

Tiger Art Academy is off to a great start. She is planning to send out emails to individual classes to show who has signed up for Tiger Art Academy for each class, what positions are still open, link to the orientation, and link to the spreadsheet to select dates for instruction.

Tomorrow, September 12<sup>th</sup>, Sandra and Dora will do a live demonstration to film the first workshop in B19.

A full inventory of supplies will be made, and it is estimated that they will need to purchase about \$1000 worth of supplies for the lessons. Nesra will provide a list of what is needed.

Dora has done a great job with creating the curriculum.

There are Art Academy 174 volunteers signed up to date.

Sandra is grateful to FFC for support and thank you to everyone who participated in the Art Academy orientation.

### C. STEAM – Greg Cortese

Greg reports that the STEAM team is working hard to get ready for STEAM orientation on Friday, September 13.

They have purchased 13 ipads which are available and have been used for volunteer sign ups so far. They are operational and have the aps to use in the Maker's Space.

Kelly has been working on Steam Challenges for the year for all grades. They plan to have three challenges, one in the Fall (October 1<sup>st</sup>), Winter (December 1<sup>st</sup>) and Spring (March 1<sup>st</sup>). Supplies and emails will be sent out for each challenge. They plan to incorporate a 3-D component to the Fall and Winter challenges to incorporate the new 3-D printers the school was able to obtain through grants.

There will be a new sign in process for the devices, challenges and 3-D printing requests using a Google sheets.

Maker Space reserved on Wednesday mornings from 8:30 – 10:00 to allow STEAM volunteers to prepare their lessons and also provide the time for volunteers to work with and familiarize themselves with the robots. There will be people doing device maintenance on Wednesdays so volunteers can ask questions as well.

They are working on setting up Robotics for All, an organization that provides lessons plans to get kids into robotics, which include Tinkercabs (3D model software) and Scratch (block coding program). We will focus on first couple of lessons as an introduction this year.

They are holding off until October for the STEAM challenges to make sure that the Maker Space is ready.

The 3-D printers were used to make 600 Tiger tokens for the annual fundraiser, which are distributed to the students who return a Pledge Drive envelope.

### D. EAR – Jessica Craig-Huynh

Jessica reports that she had a good meeting today, September 11, with returning volunteers. Much of the materials for the program, and the EAR space in the library is ready.

EAR Volunteer Orientation and Training is scheduled for Friday, September 20, from 8:30-10:30 a.m. at the MPR for all new volunteers and anyone who wants to do the

training again. They are incorporating new elements into the program and gathering new materials with as much information as possible for how the program will look for each grade level.

There are at least 12 volunteers signed up to start with the 1<sup>st</sup> and 2<sup>nd</sup> graders. Forms and spreadsheets have been deployed to other grade levels to gauge information on those students.

A video produced by the San Diego Literacy Council to promote classroom volunteerism and featuring some Dingeman EAR volunteers will appear soon.

#### E. Yearbook Chair – Eydie Strouse

This is Eydie's first year as Yearbook Chair. She is trying to extract as much information as possible from Anthony Eusubio, the previous longtime chair.

To date, every classroom has a yearbook coordinator, expect for Ms. Drake, Mr. Nell and Ms. Kris Lee.

Eydie met with Entourage Yearbook, who we will be using as the yearbook vendor, and attended some webinar training.

There are five to six parent volunteers who will assist Eydie with the yearbook this year. Two of those people will dedicated photographers to deploy to various school events and activities.

Eydie is working on photolinks and she is targeting Nov. 1<sup>st</sup> to begin uploading photos. The deadline for yearbook production is March 31<sup>st</sup>; and a deadline of April 19<sup>th</sup> for the final product. She anticipates that the yearbooks will be distributed to students on May 19<sup>th</sup>

The theme for the yearbook this year is jungle/tropical theme.

The school ordered 400 yearbooks last year but that was not enough to meet the demand, so we plan to pre-order 500 this year. The initial presale is planned for October with a presale planned at every Tiger Rally.

Eydie is considering a contest for kids to design the yearbook cover. She will gauge interest in the idea.

Christina suggested that someone should shadow Eydie to transfer institutional knowledge? One suggested volunteer is Ken Tran from Stacey Lee's class.

## F. Spirit Gear – Ely Exner

Ely reports that we have had a successful rollout of our newly designed spiritwear t-shirts using a new vendor called Education Products, Inc. (EPI)

There are two logos on offer (the Dingeman Tigers logo and Go Dingeman logo) in a variety of colors.

We had a pre-order sale to teachers and staff before the school year started; and we have had three very successful sales to our general school community so far. To date, we are getting quite low on youth inventory and the adult sizes have been very popular as well. The goal for this fall semester is to encourage sales of our current inventory by promoting Spirit Wear Fridays where staff, students and family are encouraged to show their school spirit by wearing their Dingeman t-shirts.

Our online store has also been updated with the new logos so that families can go on to the website and custom order t-shirts and other spirit gear at their leisure.

## VII. Special Committee Reports

### A. Pledge Drive

Cathryn McFearin who is heading up the project could not be here this evening so Christina gave the report.

We are in the midst of our biggest fundraiser at Dingeman, the Pledge Drive. We have \$44,000 pledged so far. The first two classes to return their pledge envelopes are Mr. Saguil's fifth grade class and Stacey Lee's third grade class.

Questions regarding the Pledge Drive can be sent to [pledge@dingeman.net](mailto:pledge@dingeman.net).

### B. Fall Festival/Boo Bash – Claudine Kollmeyer

There are no significant updates to share right now, but planning is underway for the Fall Festival/Boo Bash scheduled for Friday, October 18. All activities will occur on campus in the lunch arbor area and library courtyard. This will be the first Dingeman community event of the year. More information to come.

### C. Cultural Liaison Committee – Rola Elkadai

Rola is our first Cultural Liaison committee head for Dingeman. She reports that there have been a lot of interest by parents in showcasing their cultural celebrations. She encourages Room Parents to ask their classroom families to share a part of their culture with their class to foster understanding and celebration of the diversity of our community.

#### D. Family Science Night

Divia could not attend the meeting this evening so Christina provided a report. Family Science Night hosted by the Fleet Science Center is scheduled for the evening of September 17 and 18 from 6:00-7:30 at school. There will be ten activities on both nights. Over 120 families have signed up for one night, but we need 20 volunteers each night to help with the activities.

#### VIII. Old Business

No old business to discuss.

#### IX. New Business

Dora provided several ideas for new fundraisers:

Mattress Sale Fundraiser –

This idea would involve partnering with a mattress company, wherein the school would allow use of the MPR for an evening for the company to showcase mattresses for sale. The school volunteers would distribute flyers advertising the evening. The school would get a percentage of the sale proceeds.

Parents' Night Out –

Purchase a package at a gymnastics venue (i.e., Gymninny Kids) wherein families can drop off kids for a set price. Part of the proceeds per attendee will be given to the school.

Marquee Sale –

This would sell marquee space for a period of time twice a year.

Custom Shirts –

Dora would create custom shirts for a bid, perhaps to add to the year-end silent auction.

Christina thanked Dora for the great ideas but acknowledges that volunteers will be needed to plan and carry out the fundraising events.

#### X. Announcements

The next FFC General Meeting is planned for October 9 at 6:30 p.m. on Zoom.

#### XI. Adjournment

The meeting is adjourned at 7:37 p.m.

#### Attendants:

Linnea Miller  
Michelle Becker  
Ashley Novar  
Katarina Mansir

Ivy Lam  
Christina Liu  
Ely Exner  
Jessica Craig-Huynh  
Karthika Arunachalam  
Claudine Ricanor Kollmeyer  
Kelly Cortese  
Greg Cortese  
Sandra Atkinson  
Nesra Senol  
Angela Sheppard  
Blaine Sheppard  
Becca Ung  
N. Martinez  
Hnin Haymar  
Dora  
Shagufta Sayed  
Rola Elkadai  
Santhosh Sama  
Sadaf  
Senead Scott  
Jinsa  
Aruna  
Ghizo Najj  
Eydie Strouse  
Grace  
Kristin  
Minal Tapar  
Kimberly Kennelly  
Laura Chaindez